

WEDGEFIELD PLANTATION ASSOCIATION POLICY MANUAL

SECTION III.

ARCHITECTURAL REVIEW COMMITTEE

1. CREATION

1.01 **Planned Unit development**

Wedgefield Plantation is a private residential development designed as a Planned Unit Development (**PUD**), which has been approved by the Georgetown County Planning Commission and the Georgetown County Council. The Planned Unit Development provides a comprehensive plan for the overall development of Wedgefield Plantation.

1.02 **Administration**

The Wedgefield Plantation Association (**WPA**) has created an Architectural Review Committee (**ARC**). The **ARC** may establish such rules, regulations, procedures, guidelines and reasonable fees as are necessary to achieve its purpose and objectives.

1.03 Purpose of the Wedgefield Plantation **Architectural Review Committee**

- Preserve the natural beauty of Wedgefield and its settings,
- Continue Wedgefield as a pleasant and desirable environment,
- Establish and maintain a harmonious design for the community,
- Promote and protect the value of properties within the Plantation.

1.04 **Objectives:**

The architectural and design approval process is directed toward attaining the following objectives:

1.04.01 Preventing indiscriminate, excessive, or unsightly earth moving or clearing of property. Removal of trees and vegetation which could cause disruption to natural water course or scar of natural landforms. "See Section 5.03."

1.04.02 Ensuring that the location and configuration of structures are visually harmonious with the terrain and vegetation of the surrounding properties and structures.

1.04.03 Ensuring that the architectural design of structures and their materials and colors are visually harmonious with Wedgefield Plantation's overall appearance, history, and cultural heritage, with surrounding development, natural landforms, native vegetation and with development plans.

1.04.04 Ensuring that any development, structure, building, or landscape complies with the provisions of this document.

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1.05 **Architectural Review Committee Jurisdiction:**

In order to accomplish its purpose, the Conditions, Covenants and Restrictions state that no building, wall, fence, deck, walkway, driveway, or any other structure shall be erected or placed until the building plans, specifications, exterior colors and finish, plot plan (showing the proposed location and elevation of said structure, fence, deck, walkway, drives, and parking area), have been approved in writing by the **ARC** of the WPA which designates via By-Laws the ARC as its sole agent. (The WPA is actually the body approving plans).

Written approval shall also be required for any addition, alteration, or renovation to any existing building or structure if said addition, renovation, or alteration will change the exterior appearance of the building or structure.

In addition, written approval shall also be required prior to any land clearing, tree removal, grading, dirt removal or addition, or drainage work to any property in the Plantation. "See Section 5.03"

1.06 **Architectural Design Concept:**

It is the intent of the architectural review process and these architectural guidelines to promote and encourage the building of good to excellent individual architectural structures that, when viewed together, produce a harmonious overall community environment. Therefore, each building should be treated, not as an individual creation or architectural entity within itself, but rather as a carefully planned addition to the total development.

At the present time no particular period, style, influence, or historical approach is specifically required at Wedgefield. The **ARC** does encourage design that is in keeping with the history and cultural heritage of the area as well as the present day appearance of Wedgefield. Most importantly, homes at Wedgefield should convey a feeling of permanence and endurance. Vacation type design and construction should be avoided. Elements that are encouraged are the use of exterior materials that are indigenous to this area and colors that are subdued or muted (as opposed to stark). Styles that are discouraged are designs with low flat pitched roofs.

Terms such as "good taste" and "sound design" are difficult to describe. The **ARC** simply seeks to control the proper integration and correlation of the various architectural elements that are being proposed by the design professional or owner for each structure.

The owner and architect should visit Wedgefield prior to beginning the design process. While at Wedgefield, they should visit the building site and observe other homes in the area as well as the overall Wedgefield environment. A member of the **ARC** can meet with the owner or architect at this time with proper advanced notice.

1.07 **Disclaimer:**

No approval of plans, location, or specifications by the **ARC** and no publication of architectural standards or guidelines shall be construed as representing or implying that

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such plans, specifications, or standards will, if followed, result in a properly designed or constructed residence complying with the Georgetown County Building and Zoning regulations.

2 APPROVAL PROCESS AND PROCEDURES

2.01 **Process Steps: (Rev. 5/17/2022)**

In order to provide a uniform and systematic review of all proposal designs, plans and construction at Wedgefield, the following sequence has been established:

1. Office clerk assign project cover page. Appendix III-1
2. **Pre-Design Site Visit:**
 - a. **Applicant to bring a Front Elevation Sketch or Brochure of proposed new home and a preliminary site plan (may use tax map) with footprint and proposed location of home.**
 - b. **Walk the site to locate trees to be retained with root damage setbacks, any natural drainage features to be retained, preliminary landscaping ideas, any existing natural plant material available to be part of landscape plan, measure elevation across front lot line to drainage discharge point and locate highest elevation point of lot (iPhone app ok).**
 - c. **Discuss curb appeal elements of home sketch, sq. footage and amenities to improve approvability of application**
 - d. **ARC to provide Confirmation Email of mutual expectations.**
 - e. **If Confirmation Email is accepted by both parties, a \$500 credit will be subtracted from the ARC Permit Application Review Fee.**
3. **Pre-Design Office Visit. Applicant to bring:**
 - a. **A Site Plan with footprint showing separate plan sheets with tree survey locating and sizing trees over 4" diameter, landscape plan, natural drainage features and installed drainage design and tree removal plan.**
 - b. **Exterior finish materials identifying descriptions and colors and/or samples.**
 - c. **A table of floor square footages identified living heated spaces and other.**
 - d. **Discuss curb appeal elements and amenities to improve approvability of the application.**
 - e. **ARC to provide Confirmation Email of mutual expectations.**
 - f. **If Confirmation Email is accepted by both parties, a \$500 credit will be subtracted from the ARC Permit Application Review Fee.**
4. **Submit application with building plans and proposed construction schedule for decision to approve or disapprove.**
5. **Follow up assistance services if needed by ARC to achieve approvable design of any elements disapproved.**
6. **Wedgefield Plantation Building Permit issued.**
7. **Lot stakeout to be inspected by ARC prior to any clearing.**

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8. Periodic inspections by ARC to observe construction vs Plans and Worker Work Rules compliance.
9. Final inspection by Roads Chairman, Drainage Chairman and ARC Chairman.
10. ARC Chairman approves any credits and rebates for payment back to the applicant. r

To Replace:

2. Sign a WPA Compliance agreement. Appendix. III-2
3. Formal Application and payment of fees (See Section 2.05) Appendix III-3
4. Sign work rules. Appendix III-4
5. Review of all, prints materials and final design.
6. Site layout, and staking and tree inspection.
7. Final approval and signing of application for Architectural review- Appendix III-3
8. Issuance of Wedgefield Building Permit- Appendix III-5
9. Periodic inspection of site and construction
10. Final inspection and approval of construction- Appendix III-6

2.01.1 Record retention for ARC Applications and related Associations Documents will be five years. **(Rev. 3/19/19)**

2.02 **Licensed and Approved Designers, Engineers, and Builders:**

To insure that Wedgefield Plantation maintains a high quality of design, all plans for the construction of dwellings and other buildings or structures at Wedgefield must be designed or drawn by an architect, designer, engineer, or builder, or the owner. Structural engineering, if required, must be completed by a licensed/certified structural engineer.

2.03 **Pre-Application Research:**

The **Owner** should select his or her designer, architect, engineer and/or builder, and it shall be the responsibility of the **Owner** to acquaint the building team with the **ARC** process and design guidelines. The design, construction and other building team members are encouraged to visit Wedgefield for an onsite tour of existing structures prior to beginning the plans. In so doing, the design team can creatively design or chose the dwelling in a compatible manner with the overall goals of the **ARC**. A member of the **ARC** can be made available upon request for an initial conference with the design team

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to explain the guidelines and concepts.

It is also advisable that the **Owner** obtain a topographic survey of the lot as soon as possible in order that the design team can make a proper site evaluation in accordance with the site planning guidelines that are part of the **ARC** procedures.

2.04 **Conceptual Design and Layout Review: (optional)**

In order to facilitate the approval process, the design team may prepare an informal conceptual sketch or photograph of the proposed building design and site layout to the **ARC** for their general comments and suggestions. The Boards representative will either make recommendations, or encourage the design team to the next step of the approval process.

Refusal or approval of plans, location or specifications may be based upon any grounds, including purely aesthetic considerations which the **ARC** in its sole and absolute discretion shall deem sufficient.

2.05 **Application Submittal and Review Fee Payment:**

An “**Application for Architectural Review**” form must be completed and submitted by the **Owner** or his or her agent to the **ARC** before the commencement of any construction activity of any type. This application must be accompanied by payment of all fees (refundable and non-refundable) per the outline below after a final inspection:

Single Family Residence fee consisting of: *(Rev. 7/20/21) (Rev. 5/17/22)

An “Application for Architectural Review” form must be completed and submitted by the Owner or his or her agent to the ARC before the commencement of any construction activity of any type. This application must be accompanied by payment of all fees listed below:

- A. Single Family New Residence fee\$2,500.00 Non-Refundable**
- B. Construction Road Use Fee.....\$2,000.00 Non-Refundable**
- C. ARC Permit Application Review Fee.....\$1,500.00 Non-Refundable**
- D. Pre-design Site Visit attended and confirming email accepted Credit...<-\$500.00>**
- E. Pre-design Office Visit attended and confirming email accepted ... Credit...<-\$500.00>**
- G. Final inspection fee Roads.....\$250.00 Non-Refundable
(plus, for any failed inspection item not remediated by Owner, the cost for ARC to remediate plus \$20% Administrative Fee.)**
- H. Final inspection fee Drainage.....\$250.00 Non-Refundable
(plus, for any failed inspection item not remediated by Owner, the cost for ARC to remediate plus \$20% Administrative Fee.)**
- I. Final inspection fee ARC.....250.00 Non-Refundable
(plus, for any failed inspection item not remediated by Owner, the cost for ARC to remediate plus \$20% Administrative Fee.)**
- J. If the Final Inspection is Approved,Issue Credit...<-\$750.00>**

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TOTAL DUE WITH SUBMITTAL.....	\$ 6,750.00
TOTAL CREDITS AVAILABLE.....	\$1,750.00
SUM OF FEES WITH CREDIT ADJUSTMENTS	...\$ 5,000.00

Other Construction, Existing Homes including, but not limited to, modification, sheds, decks, fences, patios, re-roofing, re-siding, etc. (Rev. 4/18/17), and single large tree removal

A. Trash Control/Damage Deposit.....	\$250.00 Refundable
B. Construction Road Use Fee.....	..\$25.00 Non-refundable
C. ARC Review Fee	\$25.00 Non-refundable
TOTAL DUE WITH SUBMITTAL.....	\$300.00
SUM OF FEES WITH REFUND ADJUSTMENTS	\$50.00

To Replace:

A. *Initial New Home Fee	*.\$3,000.00 Refundable
B. Construction Road Use Fee.....	*.\$1,500.00 Non-Refundable
C. Drainage Fee.....	..\$250.00 Non-Refundable
D. Administrative Fee.....	...\$150.00 Non-Refundable
E. ARC Review Fee.....	\$100.00 Non-Refundable
TOTAL FEES...	... * \$5,000.00

**Most HOA's get additional income from assessed fees based on assessed value, Wedgefield gets no money plus the bill for damaged roads, etc.*

Other construction including, but not limited to, modification, sheds, decks, fences, patios, re-roofing, re-siding, etc. (Rev. 4/18/17), and large tree removal (Rev.7/18/17)

A. Trash Control/Damage Deposit.....	\$250.00 Refundable
B. Construction Road Use Fee.....	25.00 Non-refundable
C. ARC Review Fee	25.00 Non-refundable
TOTAL FEES.....	\$300.00

The following projects do not require deposits, but do require ARC approval: exterior color change, satellite equipment, irrigation well, pet area w/o pad, recreational equipment w/o pad, and small tree removal no larger than 8" in diameter four feet from grade (not lot clearing). (Rev. 5/21/13) (Rev.7/18/17)

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Note: The above fees are subject to change without notice. Fees for plans not approved shall be refunded.

The above deposits will be held by the Association and will be refunded at the final inspection period less any penalties for noncompliance, damages, and/or implementation of specific conformance to the plans set forth in the approval and permits issued by the **ARC**. A portion of the landscaping must have been completed prior to the refundable deposit being authorized. **Landscaping:** Grass (either sod or grass seed that has matured to two inches in height) in the front and side yards and 25 feet of the rear yard or to the property line, whichever is the shortest distance, and plants around the house foundation. The **non-refundable deposits** will be utilized by the Association for maintenance and other association costs. Appendix III-6

Trash refers to any building materials or construction waste, which is unsightly or scattered both on and off the construction site. Damage refers to any damage to the roadways, natural areas, drainage pipes and ditches, or plants in the plantation, as well as those of the adjoining properties whether they are developed or not.

The **Owner** or agent should include all requested information and payment of fees and deliver them to the **ARC** or its agent.

2.06 **Design Review and Approval Process:**

Prior to the approval of the application, a review of the **Owner's** plan and submittals will be conducted to determine the compliance with the design requirements of the **ARC**.

The **Owner** or agent should furnish two (2) sets of the required plan documents to the **ARC**, prior to any on-site work commencing. After the plans have been reviewed by the **ARC**, the owner/agent will be notified and one set of the plans returned to him with the **ARC** comments if needed. The **ARC** will retain the second set of plans until the **ARC** final inspection is satisfactory. At that time the Certificate of Occupancy request may be made to the County.

The plan documents shall include the following:

2.06.01 A site plot plan drawn to scale not smaller than 1"= 20' which shows the following:

1. Owner's name and telephone number(s)
2. Architect, engineer, builder, or designer that has drawn the plans. Include their name, address, and telephone number.
3. North arrow and scale.
4. Property lines with dimensions, bearings, and setbacks clearly indicated. (refer to item 3.02).
5. Elevations of lot corners, center of lot, edge of roadways, edge of lakes, water level and top of bank location if applicable.
6. Location of trees 8" in diameter measured at DBH (or approximately 54" above ground level).
7. Preliminary grading plan showing existing and proposed contours, culvert locations, sizes, inverts and flow directions, drainage and contour plan showing

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cut and fill requirements and any retaining wall or beam locations and heights.

8. Conceptual landscape plan.
9. Access to street, drives, parking, walks, decks and patio elevations.
10. Entry to lot for water, sewer, electrical, telephone and television service.
11. Building accurately located from property and setback lines. To be indicated as exterior walls with entry and stairs delineated, and roof and deck lines shown.

2.06.02 Elevation drawings, which show the following:

1. All four elevations at a scale of $1/8" = 1'$ or $1/4" = 1'$.
2. Relation of building to grade level.
3. Height of structure and first floor elevation.
4. Overall height from grade level to highest ridge of roof.
5. Descriptions of all exterior materials to be used which includes, siding, roofing, bricks, and colors to be used.

Note: Submit any and all color renderings, samples, photographs, or models that may be available.

2.06.03 Floor plan drawings, which show the following:

1. Each floor, mezzanine, and ground level plan at a scale of $1/8" = 1'$ or $1/4" = 1'$.
2. Overall dimensions.
3. Square footage of structure.
4. Room use labeled.
5. All walls, windows, and doors.
6. All overhangs of floors and roofs.
7. Ground level plan to show foundations, enclosures, driveway location, stairways, and garbage and HVAC enclosures.

Note: The design team is to verify to the **ARC** that the minimum required square footage (1500 sq. ft.) of the dwelling has been met by calculating the enclosed living area lying above the "100 year flood elevation" as established by the Georgetown County Flood Damage Prevention Ordinance. **See section 4.02.21 for more information on square footage.**

Please note that the construction of all approved structures must be completed within one year after the start of actual construction. Actual construction must commence within one year of the issuance of the permit.

Plans submitted for review approval, or any portion thereof may be disapproved upon any grounds, which are consistent with the purpose or objectives of the **ARC**, including purely aesthetic considerations.

2.07 Stakeout Inspection:

At any time after being notified by the **ARC** of the approval of the site plan and proposed dwelling, stakeout of the lot may be undertaken as follows:

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1. The property lines and outline of the foundation of all the structures should be identified by a series of stakes connected by string.
2. Any trees to be **removed** should be flagged with surveyor's ribbon or equivalent. "See Section 5.03."
3. A member of the **ARC** will inspect the staked out site and his / her report will be part of the final review.
4. Absolutely **NO CLEARING** will be done prior to the inspection and written approval of the **ARC**.
5. Upon completion of the stakeout inspection, the **ARC** shall issue a **Wedgfield Building Permit**, which shall be posted along with the **Georgetown County Building Permit** at the construction site.
6. When the **Owner** is ready to commence construction, the **ARC** will require the following deposits:

A. Trash Control/Damage Deposit\$3,000.00 (Refundable)
(Rev. 7/20/21)

Trash refers to any building materials or construction waste, which is unsightly or scattered both on and off the construction site. Damage refers to any damage to the roadways, natural areas, drainage pipes and ditches, or plants in the plantation, as well as those of the adjoining properties whether they are developed or not.

OR

A-1 Damage control (additions to existing dwellings).....\$ 250.00 (refundable)

B. Construction Road Use Fee\$1,500.00

The above deposit (A) or (A-1) will be held by the Association and will be refunded at the final inspection period less any penalties for noncompliance, damages, and/or implementation of specific conformance to the plans set forth in the approval and permits issued by the **ARC**. A portion of the landscaping must have been completed prior to the refundable deposit being authorized. **Landscaping;** Grass (either sod or grass seed that has matured to two inches in height) in the front and side yards and 25 feet of the rear yard or to the property line, whichever is the shortest distance, and plants around the house foundation. The **non-refundable deposits** will be utilized by the Association for maintenance and other association costs.

2.08

Inspection of the Property

The right to enter into and upon the construction site is specifically reserved by the **ARC** and/or its agents and representatives to visit all or any portion of the **Owner's** property for the purpose of verifying compliance with the requirements of the **ARC** and the approved submittals and permits. The **ARC** will notify the **Owner** and/or their agents of any fault found in the inspection of the property that does not comply. The **Owner** and/or agents will notify the **ARC** of the final stage of construction that will allow for a final inspection of the property. Upon approval of the construction by the **ARC**, the Owner or agent will notify the local building inspector for Georgetown County in order that the

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county may conduct its final inspection and issue the necessary Certificate of Occupancy to the applicant.

2.09 **Future Improvement Review:**

Any modification, improvement, addition or upgrade of any existing structure must be submitted to the **ARC** for approval. A request for approval must contain the following:

1. Site plan of the proposed location of improvements.
2. Floor plans of the intended improvements.
3. Material and color samples to be used.

3. **SITE PLANNING**

3.01 **Site Evaluation:**

The positioning of a dwelling is a critical and important decision. The site plan concept should reflect functional needs as well as the site's characteristics. With regards to proper positioning of the structure on the lot, the **ARC** offers some of the following considerations and recommendations:

- Note the best natural and man-made views and amenities from your lot.
- Attempt to preserve the existing trees and other natural habitats.
- Avoid blocking views that your neighbors have of marshes, golf course, etc.
- Note and clear drainage ditches that need unimpeded flow.
- Orient your home to take advantage of the summer shade and the winter sun as well as the prevailing breezes. Extend your driveway to the roadway, using the approved drainage culvert to give it a finished appearance.

3.02 **Building Setbacks:**

The following setbacks apply to Wedgefield Plantation except as follows:

465 Single Family Residential Lots:

Affiliated Streets:

Ballard Place
Captain Anthony White
Daniel Morrall Lane
Duck Pond Road
Francis Parker Road (Lots 330, 339 thru 352, 380 thru 391, 406 thru 415, 426 thru 433, 487 thru 489 & 502)
Governor Boone Lane
Governor Johnston Lane
Haig Court
Jericho Court
John Green Lane
John Waites Court
King George Lane

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Live Oak Lane
Patriot Lane
Pine Grove Lane
Pool Place (condos)
Possum Trot Lane
Retreat Lane
Ricefield Place
Robert Conway Court
Swamp Fox Lane
Wedgefield Road
Wedgefield Village Road
William Screven Road
Wraggs Ferry Road

Setbacks:

Front: 25 feet
Sides: 15 feet
Rear: 15 feet

The Arbors: Lots 1 to 27

Affiliated streets:

Robert Conway Court
Sedley Court

Setbacks:

Front: 25 feet
Sides: 10 feet
Corner 15 Feet
Rear: 15 feet

The Enclave: Lots 434 to 501 and lots 454 to 482

Affiliated streets:

Francis Parker Road
Joanna Gillard Lane

Setbacks:

Front: 25 feet
Sides: 10 feet
Corner 15 Feet
Rear: 15 feet
Waterbody Rear 20 feet

The Village: 40 Lots

Affiliated streets:

Daniel Morrall Lane (Lots 37 thru 52)
Robert Conway Court (Lots 1 thru 8 & lots 53 thru 58))

Front: 25 feet

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Sides: 10 feet 16 feet Maximum for a 35' high structure Corner 15 Feet
Rear: 15 feet Waterbody Rear 20 feet

Wedgefield-Dragoon/Goelet Courts 24 Lots

Affiliated streets:

Dragoon Court (Lots 416 thru 425)
Goelet Court (Lots 392 thru 405)

Setbacks:

Front: 25 feet
Sides: 15 feet
Rear: 15 feet Waterbody Rear 20 feet

All construction over 6" above grade must conform to the prescribed setbacks. This includes patios, decks, and balcony overhangs.

3.03 Site Grading and Clearing:

3.03.01 Drainage considerations for individual sites are important and, therefore, should be kept to a minimum, and alteration to any existing drainage is prohibited without prior approval of the **ARC**.

3.03.02 Water runoff should be directed to existing natural swales or other natural drainage areas or to storm drainage facilities.

3.03.03 Drainage During New Construction Policy

1. Starting
 - a. Contact Drainage and Architectural Review Committees for approval and instruction.
2. Standards
 - a. Plastic - Double wall approved by S.C. DOT and Georgetown County D.P.W.
 - b. Concrete - Reinforced approved by S.C. DOT and Georgetown County D.P.W.
 - c. 12" minimum pipe, unless the water volume requires a larger diameter. Drain pipes must be approved by ARC and drainage committee/board representative.
 - d. Pitch 1" per 100 feet.
 - e. Bulkheads if needed
3. Procedures.
 - a. Plans for drainage are to be submitted for approval by the Drainage Committee and the Architectural Review Committee.
 - b. Notification to the Drainage Committee of when the work is to start.
 - c. All drain ways and roadways are to be kept clear and clean during construction. All completed work is to be approved by the Drainage Committee and Architectural Review Committee.
 - d. Homeowner will be responsible for maintenance of all drain ways. Homeowner is responsible to maintain drain ways, located in the right-of-way, clean and free of all yard debris such as limbs, leaves, grass, pine needles, etc. Significant repair or maintenance should be requested through the Drainage Committee.

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- e. All elevations will conform to surrounding elevations to ensure proper draining.
One-inch per 100 feet.
- 4. Compliance.

All homeowners will comply with this policy. The Association reserves the right and will enforce this policy at the Homeowners expense.

3.03.04 Retaining walls may be used to reduce areas which need grading, or to preserve vegetation. The design of such walls must be approved and be in keeping with the natural site and home to be constructed.

3.03.05 Runoff during construction must not cause damage to adjacent properties. If it is necessary, temporary silt fences must be used to control any erosion problems.

NOTE: No clearing of the site will be done without written **ARC** approval.

4. **BUILDING STANDARDS AND CRITERIA**

4.01 Building Height: (35 ft. Max)

The maximum overall mean roof height permitted for single family homes, measured from the lowest point of the existing grade to the top of the highest point, being the roof peak or ridge or, where applicable, a cupola, dome, widow's walk, elevator shaft or other similar feature, excluding chimneys, shall be as follows:

4.01.01 Outside flood zones "A", "AE", or "V"
Thirty-five feet (35) except in flood zones "A", "AE", or "V" as shown on the FIRM (Flood Insurance Rate Map)

4.01.02 Inside flood zones "A", "AE" or "V"
Forty-five feet (45) in flood zones "A", AE or "V".

All single family residences and other structures must be constructed and conform to applicable Federal Flood Zone regulations for the minimum finished floor elevations. These elevations vary throughout Wedgefield Plantation and are established by the FIRM. The owner's design and building teams should be thoroughly familiar with these requirements prior to commencing with the design and construction of the house.

Certain Canal properties and Golf Course properties may require various first floor living elevations, depending upon the specific lot location. It is the responsibility of the owner to determine the necessary elevation required for the specific building site.

Refer to Georgetown County Code, Article III, 319 and Exception to Height in Velocity Flood Zones. Georgetown County Code Article VIII, 806.

Mean roof height measurement is taken from the point located between the highest point and the adjacent eave or overhang.

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4.02 Exterior Building Standards and other Improvements:

- 4.02.01 **Antennas/Satellite Dishes:** Antennae and satellite dishes larger than one (1) meter (39.36 inches) in diameter are not allowed in Wedgefield Plantation. When satellite dishes are approved they must conform to the required setbacks.
- 4.02.01.01 External towers, radio, television, and other telecommunications antennas shall be prohibited in the plantation except that ham radio antennas may be permitted that are physically attached to the rear of the dwelling and do not exceed 25 feet in height. (Rev.12/17/19) (Rev.1/21/20)
- 4.02.02 **Chimneys:** Capping of prefabricated chimneys must be shielded with the use of architectural devices.
- 4.02.03 **Color and Color Schemes:** Color samples of exterior surfaces are required in all cases. Wood tones and blends are encouraged. Stark vivid colors may be cause for rejection.
- 4.02.04 **Decks/Porches/Patios:** Decks, porches, and patios are recommended. When deciding where to place your deck, porch, or patio, keep in mind your own privacy and that of your neighbors. Be sure not to encroach on the required setback lines.
- 4.02.05 **Fences:** Fences may be permitted in rear yards only. Plans must fully comply with the Architectural Design Process. Plans must be signed by the owner/agent. The fence must begin in a visual line at or behind the most rear line of the house. Any approved fence or fence corner must be at least (3) three feet from the nearest Wedgefield Country Club property line so as not to encumber Country club activities. Any approved fence must be inside the side and rear of the property lines. Fences shall not exceed (4) four feet in height and shall be of such construction and material to be an extension of the architectural style of the house.
Deer Fences: When electric fences are used, consideration of neighbors is paramount. Installation of electrical fencing can be a liability issue and the owner assumes total responsibility.
- Pet Areas:** (Dog kennels) must comply with the Architectural Design Process and must not be larger than (6') feet high and (20') feet X (20') feet. Offensive or view restrictive materials may not be used. Pet areas must comply with all setback requirements.
- 4.02.06 **Drives/Curb Cuts:** All residents shall have paved or stoned driveways and driveways no closer than (5') feet to any side property line. In cases of property plat restrictions, this is not possible. In that case the owner/agent must present a site plan to the ARC showing the length of the driveway that is closer than (5') feet to the property line. This distance must be kept to the absolute minimum. The **ARC** encourages the use of only one curb (in/out) per lot to avoid the appearance of overcrowding. Driveways may require a drainage culvert which must be determined prior to construction and must be reviewed by the Drainage Committee.
- 4.02.07 **Foundation Treatment:** Foundation skirting: If a house is to be constructed on a slab or crawl space that is not brick veneer, the skirting should be either brick or stucco. Due to

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flood elevation standards, habitable living areas generally are required to be elevated above grade. In order to avoid “beach house” appearance, the exterior design shall be such that the building’s support structure’s exterior finish is architecturally compatible with the rest of the house. If lattice or louvers are used, the material must be wood or heavy vinyl where the slats used in the construction of the lattice are at least ¼” thick.

- 4.02.08 **Garages:** The design of side loading garages is recommended and should be to the same side or facing the neighbors’ garage. No carports, boat sheds or lean-tos are to be constructed.
- 4.02.09 **Lighting:** Lighting can be provided for safe approach to the dwelling. Lighting sources should be concealed and light levels kept to a minimum so as not to infringe on neighboring properties.
- 4.02.10 **Mail Boxes:** Mailboxes should not be an architectural statement. The opening end of the mailbox (not post) must be at least 1’ - 0” off the edge of the pavement and the bottom of the mailbox must be a minimum of 42 inches above the ground and not more than 56 inches high. “The US POST OFFICE requests the mailbox to be as far off the street as possible so the carrier can get his/her vehicle out of the traffic”.
- 4.02.11 **Materials - Siding/Exterior:** Substantial natural materials are encouraged. Pressboard, hardboard, or composition board may be cause for rejection.
- 4.02.12 **Parking Area:** Driveways should provide adequate off-street parking for one car per bedroom.
- 4.02.13 **Pools, Outside Spas, Saunas:** The proposed area must be properly concealed, with the property setbacks, and must be part of the overall home plan and design. No above ground swimming pools are permitted. Children’s pools are permitted, provided the pool does not exceed 8 feet in diameter or 18 inches deep.
- 4.02.14 **Recreational Equipment:** Swing sets, other playground types of equipment, outdoor gyms, materials and location must be submitted for approval. Recreational equipment must comply with all setback requirements. Recreational equipment can be a liability issue and the owner assumes total responsibility.
- 4.02.15 **Shingles:** If used, textured or relief type shingles are required. Samples must be submitted for approval.
- 4.02.16 **Roof Pitch:** Wedgefield requires primary roof pitches between 6/12 and 12/12. Anything else must be approved.
- 4.02.17 **Service, Utility, and Storage Areas:** All areas of this type must be properly concealed or screened from view.
- 4.02.18 **Storage Sheds:** All sheds will be held to the following restrictions:

Maximum external area may not exceed 180 square feet provided:

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1. Total square footage may not exceed .6 % of total lot size. Example: 20,000 sq. ft. lot may be permitted a 120 sq. ft. shed.
2. No length or width may exceed 16 feet as measured to the exterior of shed.
3. The maximum height of 12 'to be measured from grade to the top of the roof. (Rev. 10/20/15)
4. Color of siding and roof to blend with the house colors.
5. Should be placed as close to the house as possible to avoid blocking neighbors view and/or creating an eyesore for the neighbors.
6. May be fenced in but fencing should blend in with the house colors.
7. The ARC policies with regard to shed architecture and construction are flexible but will be used to keep the community as attractive as possible.

4.02.19 **Tennis Courts:** Private tennis courts are not allowed at Wedgefield.

4.02.20 **Windows:** Quality and finish/color of windows are considered to be an element of architecture. Therefore, they must be compatible with the quality and appearance of the dwelling.

4.02.21 **Minimum Square Footage:** All new home construction in Wedgefield Plantation according to our original Covenants & Restrictions, will have a minimum of 1500 square feet heated floor space. The lone exception to this requirement shall be a heated minimum of 1200 square feet for a single family home constructed on the following: Robert Conway Lots 1-8 and 55-60 and Daniel Morrall Lots 37-55. The justification for this exception is outlined in a letter from the Crosby Law Firm, LLC dated 4/20/18, subject Non-conforming home size in the "patio home area". A copy is on file in HOA Office. (Rev. 10/20/20). The ARC recommends new construction at (1875 HSF). This recommendation is in keeping with past trends. Most new homes approved and constructed in the past several years have been larger than the minimum stated. The minimum square footage stated does not include areas such as garage, deck, patio or attic.

5. LANDSCAPE STANDARDS

5.01 **Irrigation Wells:**

Shallow wells are encouraged for irrigation purposes. The irrigation system should be separate from the potable or county water system. If the two will be tied together, it is the responsibility of the **Owner** to follow all State and Local codes that apply. Deep wells (**100+ feet**) are not permitted.

5.02 **Landscaping**

Wedgefield Plantation was planned utilizing the natural elements of the plantation as much as possible. There are no strict standards of design and implementation for landscaping; the **ARC** requires that a conceptual plan be submitted. Appendix III-3

5.03 **Tree Removal:**

The following guidelines are for lot clearing. Any hardwood tree (8) eight inches in diameter or larger, measured at breast height (DBH is approximately 54 fifty-four inches

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above grade) that is outside the house footprint or driveway/sidewalk or that is outside an area that is within 10' of the foundation must be approved by the ARC for removal. The ARC adheres to the Georgetown County Tree Ordinance. (Rev. 5/21/13).

5.04

Bank Stabilization:

All activities related to the waterways of Wedgefield Plantation must comply with Federal and State regulations. Many of the activities associated with the waterways may be governed by the Nationwide Permit (NWP). All necessary permits are the responsibility of the property owner. Notification, application and required approval must be provided to the ARC prior to commencement of work.

Bank stabilization activities necessary for erosion prevention provided:

- a. No material is placed in excess of the minimum needed for erosion protection;
- b. The bank stabilization activity is less than 500 feet in length;
- c. The activity will not exceed an average of one cubic yard per running foot placed along the bank below the plane of the ordinary high water mark or the high tide line;
- d. No material is placed in any special aquatic site, including wetlands;
- e. No material is of the type or is placed in any location or in any manner so as to impair surface water flow into or out of any wetland area;
- f. No material is placed in a manner that will be eroded by normal or expected high flows (properly anchored trees and treetops may be used in low energy areas); and,
- g. The activity is part of a single and complete project.

Notification: The permittee must submit a pre-construction notification to the district engineer prior to commencing the activity if the bank stabilization activity: (1) involves discharges into special aquatic sites; (2) is in excess of 500 feet in length; or (3) will involve the discharge of greater than an average of one cubic yard per running foot along the bank below the plane of the ordinary high water mark or the high tide line. (See general condition 27.) (Sections 10 and 404)

Bank stabilization activities in excess of 500 feet in length or greater than an average of one cubic yard per running foot may be authorized if the permittee notifies the district engineer in accordance with the "Notification" general condition and the district engineer determines the activity complies with the other terms and conditions of the nationwide permit and the adverse environmental impacts are minimal both individually and cumulatively.

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5.05

Landscape Plants

<u>Botanical Names</u>	<u>Common Names</u>	<u>Botanical Names</u>	<u>Common Names</u>
<u>Trees:</u>		<u>Ground Covers:</u>	
Quercus Virginiana	Live Oak	Liriope Muscari	Liriope
Magnolia Grandiflora	Southern Magnolia	Trachelospermum	
Liriodendron Tulipifera	Tulip Tree	Asiaticum	Asian Jasmine
Quercus Falcata	Red Oak	Hedera Helix	English Ivy
Quercus Michauxii	Cow Oak	Hedera Canariensis	Algerian Ivy
Acer Rubraum "Drummondii"	Swamp Red Maple	Vinca Major	Vinca
Taxodium Distichum	Cypress	Aspidistra Elatior	Aspidistra
Cornus Florida	Dogwood	Dyopteris ssp.	Wood Fern
Lagerstroemia Indica	Crepe Myrtle	Hemerocallis Fulva	Daylily
Malus Augustifolia	Crab Apple		
Pyrus Calleryana "Bradford"	Bradford Pear		
Prunus Carolinaina	Cherry laurel	<u>Vines:</u>	
Ilex Opaca	American Holly	Gelsemium	
Cercis Canadensis	Red Bud	Sempervirens	Carolina Yellow
Betula Nigra	River Birch		Jasmine
Magnolia Virginiana	Sweet Magnolia	Fiscus Pumila	Fig Vine
Pinus Taeda	Loblolly Pine	Rose Banksias	Lady Banksias Rose
Pinus Palustris	Long Leaf Pine	Trachelospermum	
Pinus Thumbergii	Japanese Black	Jasminoides	Confederate Jasmine
Pine		Wisteria Sinensis	Wisteria
Taxodium Distichum	Bald Cypress		
<u>Shrubs:</u>			
Formosa	Azalea		
Camellia Japonica	Camellia		
Camellia Sasanqua	Sasanqua Camellia		
Spirea Cantonensis	Reeve's Spirea		
Myrica Cerifera	Wax Myrtle		
Ligustrum Japonicum	Wax Leaf		
Gardenia Jasminoides	Gardenia		
Azalea Canescens	Wild Azalea		
Elaeagnus Pungens	Elaeagnus		
Sabal Minor	Dwarf Palmetto		
Hydrangea Quercifolia	Oakleaf Hydrangea		

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6. PENALTIES AND FINES (Rev. 5/17/22)

6.0 Enforcement, penalties and fines:

The following is a schedule of fines that may be levied when a property owner, prime contractor or subcontractor violates the Conditions, Covenants, and Restrictions (CCRs) or ARC regulations. Fines will be assessed to the property owner.

Failure to comply with Conditions, Covenants, and Restrictions (CCRs) or ARC regulations may result in withdrawal of Wedgefield Building Permit and suspension of all work.

- 1. Failure to post building permits in approved receptacle (after 1 warning by email) \$100.00 per day, after 3 days, \$200.00 per day.**
- 2. Severe damage to a Protected Tree (any tree 16" or greater DBH)..... \$2,500.00 per tree plus Replacement using Georgetown, County Tree Ordinance procedures.**
- 3. Severe Damage To or Unauthorized Tree Removal during site clearing or construction:**
 - a. Unprotected tree (4" DBH but less than 16") \$1,000.00 per tree plus replacement using Georgetown, County Tree Ordinance procedures.**
 - b. Significant tree (16" DBH but less than 24")..... \$2,500.00 per tree plus replacement using Georgetown, County Tree Ordinance procedures.**
 - c. Landmark tree (24" DBH or greater) \$5,000.00 per tree plus replacement using Georgetown, County Tree Ordinance procedures.**
- 4. Damage to WPA Common Property/Natural areas, WPA Roads or WPA HOA Members Private Property\$1000.00 per documented occurrence plus remediation and/or repair. After email notice, responsible owner to, within 30 days, submit a work order or signed bid, with scope of work and schedule to ARC for approval. Work must be completed within 45 days after ARC approval. Upon default, ARC may complete the work using its own resources and assess the owner the cost plus a 20% Administrative Fee.**
- 5. Illegal parking of vehicles (after one email warning) \$50.00 per vehicle per occurrence. The fine doubles to \$100 per vehicle per occurrence after 3 occurrences at the same site.**
- 6. Unauthorized burning..... \$500.00 per occurrence. Fine doubles to \$1,000 for repeat occurrences at the same site.**
- 7. Unauthorized Site or Building plan change\$250.00 per occurrence plus 100% of ARC's estimate of any resulting reduction of market value of the site.**
- 8. Other miscellaneous violations after email warning. ie. Sanitation, littered construction site, no dumpster on site or dumpster location in violation and failure to place any litter or scrap building materials or packaging into a dumpster or equivalent daily. Any contractor or subcontractor misconduct that violates any WPA Covenants, By-Laws or Policy. \$100.00**

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per occurrence per day, plus the ARC estimate of the remediation cost to repair or comply.

10. Unauthorized dumping of trash and other debris\$250.00
per occurrence plus If not removed or extent of the removal not approved by ARC the cost for ARC to remove plus 20% Administrative Fee.

11. Unauthorized construction or placement of play equipment, shed, etc..... \$500.00

12. Uncorrected violations: Thirty days after email notification by ARC, Owner may be fined..... \$500.00
plus, the cost of any remediation not done plus a 20% Administrative Fee.

13. Stop Work Order Issued\$5,000.00
For violating any WPA Covenants, By-Laws, or Policy, after notice by Registered Mail. A \$2,500 rebate available if, and, when (1) the Order is rescinded or (2) permission is granted to restart work.

14. Not Stopping Work\$500.00
Per day starting 1 day after date of Registered Mail receipt and doubled to \$1,000.00 per day starting 3 days after that date if the site is not secured and all work stopped.

To Replace:

The following is a schedule of fines that may be levied when a property owner, prime contractor or subcontractor violates the Conditions, Covenants, and Restrictions (CCRs) or ARC regulations. Fines will be deducted from the refundable portion of the deposit or assessed to the property owner. Failure to comply with Conditions, Covenants, and Restrictions (CCRs) or ARC regulations may result in withdrawal of Wedgefield Building Permit and suspension of all work.

- 1. Failure to post building permits in approved receptacle (after 1 warning)\$100.00 per day*
- 2. Severe damage to a Protected Tree (16" or greater DBH) \$2500.00 per tree plus replacement.*
- 3. Unauthorized Tree Removal during site clearing or construction:*
 - a. Unprotected tree (4" DBH but less than 16") \$1000.00 per tree plus replacement*
 - b. Significant tree (16" DBH but less than 24") \$2500.00 per tree plus replacement*
 - c. Landmark tree (24" DBH or greater) \$5000.00 per tree.*
- 4. Damage to Common Property/Natural areas\$1000.00 per occurrence.*
- 5. Illegal parking of vehicles (after one warning) \$50.00 per vehicle per occurrence.*
- 6. Unauthorized burning \$1,000.00 per occurrence*
- 7. Unauthorized Site or Building plan change \$100.00 per occurrence.plus cost of the change (estimated by ARC)*
- 8. Damage to roads (same as #4)*

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9. *Other miscellaneous violations after prior warning. Sanitation, littered construction site, dumpster location violation, contractor or subcontractor misconduct...\$100 per day.plus estimated cost avoided by contractor/day*
10. *Unauthorized dumping of trash and other debris\$1000 per occurrence.on site or nearby owners or common areas. Plus estimated cost for HOA to remove.*
11. *Unauthorized construction or placement of play \$500. equipment,shed, etc.*
12. *Uncorrected violations:
Thirty days (30) after notification by the WPA Architectural Review Committee, uncorrected violations may be done by ARC at cost plus 20%,*
13. *Fee for issuing and posting STOP WORKORDER.. (after following all ARC steps for violations, including regular letter notice)*
14. *Fine for not stopping work the next day after Notice or Order posted whichever later...*
15. *Fine per day until Order is (1) recorded or (2) permission granted to restart work*

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Project Cover Page Rev. 5/17/2022

PROJECT DESCRIPTION _____ NEW FAMILY HOME () WPA LOT # _____
Name of Resident _____ Contact Number () _____ - _____

(a) Individual Owner

Name(print) _____ Signature _____

(b) Owner Corporation's Name (print) _____

Corporate Officer Name (print) _____

Officer Signature _____ Title _____

REQUESTED CONSTRUCTION START DATE ____/____/____ REQUESTED FINISH DATE ____/____/____

Re: Architectural Review Committee Approval

The Conditions, Covenants, and Restrictions applicable to all lots in Wedgefield Plantation requires approval, by the Board of Directors, of all building plans, house location and elevation, driveways and landscaping. The covenants provide for refusal of any plans at the "sole and uncontrolled discretion" of the Board, including "purely aesthetic considerations". Pursuant to this authority the Board has delegated the authority to review and approve plans to the Architectural Review Committee. The Architectural Review Committee was created pursuant to the Wedgefield Plantation Association ByLaws. Denial of Architectural Review Committee approval is subject to an appeal process outlined in the By-Laws. The By-Laws also provide the Board the authority to impose penalties for violations of the Covenants, apply to the Court for damages or injunctive relief, and to recover costs and attorney's fees.

Appeal Process:

Any property owner who has had plans denied by the ARC may appeal the ARC decision within seven (7) days of denial. A legibly written statement explaining why the ARC should approve the submitted plans will be sent to the ARC. The ARC then reviews the statement and either amends or upholds its decision, within seven (7) days, with an explanation. If the ARC does not amend its decision and the applicant refuses to change the plans, the applicant may request in writing, that the plans, ARC decision, written statement, and ARC explanation be forwarded to the Legal Committee/Board of Directors. The Legal Committee/Board of Directors will review these documents to see if the ARC violated the Covenants, Conditions and Restrictions (CCRs), federal, state or local regulations, ARC guidelines, or By-Laws. If no violation is found, the process stops and the ARC decision stands. If the Legal Committee/Board of Directors finds a violation, it is reported to the Board of Directors. The Board of Directors then instructs the ARC to amend its decision.

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To Replace

Appendix III-1

Project Cover Page

Re: Architectural Review Committee Approval

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Name of Resident _____

Project: _____

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Appendix III-2

Compliance Agreement

The undersigned owner(s) of property, listed below, in Wedgefield Plantation, and licensed General Contractor or Residential Builder, in consideration of the receipt of a permit to build or alter any structure in Wedgefield Plantation from the Wedgefield Plantation Association (WPA) Architectural Review Committee (ARC), do hereby agree to be fully bound and subject to all recorded Covenants, Conditions and Restrictions (CCRs) applicable to land in Wedgefield Plantation, together with the By-Laws of Wedgefield Plantation, Rules and Regulations promulgated thereby, and the authority of the ARC, all as effective the day and year written below.

Dated: _____

Owner(s): _____

Lot# _____

General Contractor: _____

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Appendix III-3

Wedgefield Plantation Procedural Steps For Lot Owners Who Desire To Build

- (1) Obtain from the Association's Agent at the Association Office, a copy of the "**Architectural Design Process**" and an "**Application for Architectural Review**". Please read and review these documents in detail.
- (2) Fill out the "**Application for Architectural Review**" and submit the completed application with the appropriate review fee as detailed in the "**Architectural Design Process section 2.05**" to the Association's Agent at the Association Office. Make checks payable to Wedgefield Plantation Association.
- (3) Upon approval and/or rejection by the **ARC**, the **Owner** will be notified in writing of the decision within 20 days from date of receipt at the WPA office. (Rev. 8/21/12)
 - (A) If approved, the **Owner** and the **Contractor** must both sign and return the "**Contractor Work Rules**" along with the construction deposit fee of **\$5,000.00 (Architectural Design Process section 2.07 (05))** to the Agent at the Association Office. Make Checks payable to **Wedgefield Plantation Association**. Upon receipt of these, a **Wedgefield Plantation Building Permit** will be issued.
 - (B) If disapproved, the **Owner** may make required changes and resubmit the package at no additional charge, or he/she may pick up the plans and check at the Association Office.
- (4) The **Owner** and the **Contractor** must both sign, with witnesses, the building permit. The Association's Office Clerk may serve as the witness.
- (5) The **Owner** must then go to the Georgetown County Building and Zoning Office to obtain a Georgetown County Building permits. Both this permit and the **Wedgefield Plantation Building Permit** must be displayed at the job site for the duration of the construction and final inspection has been done.
- (6) Submit a site plot plan: containing location of house, outbuilding (if any), driveway or any other structures to the A.R.C. Site plot plan and its contents must be to scale and show all setback measurements. See Section 2.06.01

Following this outline will expedite the proper procedures that are necessary for you to commence construction. If you have any concerns or questions, please do not hesitate to call the Association's Office Clerk at the Association Office.

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Wedgefield Plantation Association *Application for Architectural Review*

Date Submitted: _____ Check #: _____ Amount: _____

Lot Number: _____ Street Name: _____

Owner Information: _____

Name

Current Address

City

State

Zip Code

Home Phone

Work Phone

Design Team Coordinator:

Architect ()

Name

Designer ()

Current Address

Engineer ()

City

State

Zip Code

Builder ()

Home Phone

Work Phone

Builder Information:

Name

Current Address

City

State

Zip Code

Home Phone

Work Phone

License Type

License Number

General Liability Ins. Policy #

Workman's Comp Ins. Policy #

Gen. Liab. Ins. Agent

Workman's Comp Ins. Agent

Agent's Phone Number

Agent's Phone Number

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Appendix III-4

Architectural Review Committee Contractor Work Rules

The following rules shall apply to all contractors, subcontractors, suppliers, service companies, and delivery personnel entering Wedgefield Plantation, while working for property owners of Wedgefield Plantation.

1. Drive directly to your job site using main roads only or such special construction roads as may be in use at the time. **Speed Limits of 25 MPH are Strictly Enforced!!** Violations may result in access to Wedgefield Plantation being suspended. Wedgefield Plantation Association shall not be liable for any loss or damage to person or property while traveling within Wedgefield Plantation or while working on the site.
2. All vehicles must be parked within the job site or in an area designated for contractor parking. **For access to the jobsite workmen may not use adjoining properties.** Workers are to remain in their immediate work area.
3. All contractor personnel must cease work by 7:30 PM on all tasks that disturb the neighbors. Quiet tasks such as plumbing, wiring, finishing sheetrock or other jobs that do not require hammering or running of power tools may continue after 7:30 PM. Work on Sundays must be of a type that will not disturb the neighbors. No fishing, hunting, swimming, drinking of alcoholic beverages, or other activities unrelated to the job shall be permitted. Loud and offensive language, loud music or other noise not related to actual building is prohibited.
4. Only one project identification sign is permitted at each job site. The size of the sign shall not exceed eight (8) square feet in area, and the top of the sign shall be no more than four (4) feet above grade. Georgetown County and Wedgefield Plantation Building Permits shall be displayed.
5. Before digging in any road right-of-ways or easement areas, obtain information concerning utility lines from the applicable utility company or by calling Palmetto Utility Locator Service at 1-800-922-0983. The **Owner** is responsible for repairing, at his cost, to satisfaction of Wedgefield Plantation Association, any damage to roadways, access areas, and adjoining properties. **Truck Weight Limits** within Wedgefield Plantation conform to the State and County requirements for secondary roads.
6. The property lines of the job site must be clearly marked and all work activity confined within this area. All construction materials, equipment and supplies must be stored in an orderly manner. The contractor shall furnish and install at each job site prior to the start of any clearing or construction, adequate sanitary toilets. Trash dumpsters or similar containers **must** be approved and **must** be located on new construction sites, sufficient in size to accommodate the trash, waste material, and other debris from the project. **All** building sites are to be cleaned daily with all packaging materials, paper, bottles, and cans placed in trash containers. Containers are to be emptied on a frequent basis and not allowed to overflow or generate offensive odors. In the event that two (2) adjacent sites are owned by the same person/s or company and the same contractor is being used on both properties, one (1) sanitary toilet and one (1) dumpster of adequate size to serve both home sites will be allowed upon approval of the Georgetown County Building Department and the Wedgefield ARC Committee. (Rev. 3/16/21)

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7. Absolutely no dumping or disposal of litter, waste materials, or other debris is permitted within Wedgefield Plantation. Anyone violating this rule shall be required to remove the items dumped and clean the area. Burning of construction material and waste is not permitted on the job site. Violators are subject to fines.
8. Authorization of the Architectural Review Committee must be obtained before removing any trees from the job site. Cleared trees and vegetation may not be burned on the job site.
9. All Contractors or Residential Builders must carry Comprehensive General Liability Insurance of no less than Five Hundred Thousand dollars (\$500,000.00) combined single limit coverage, and Workman's Comprehensive Insurance. Wedgefield Plantation Association reserves the right to request a Certificate of Insurance evidencing such coverage's.
10. Contractors shall be responsible for the acts of all employees, subcontractors and their employees, and any other person performing work at the job site under the direction of the Contractor. The Contractor as well as the property **Owner** shall be responsible for the enforcement of the above rules for the duration of the job.
11. Wedgefield Plantation Association, in addition to, and not in any way limiting rights, a law, or equity, or other measures, including the removal of the parties involved from Wedgefield for a period of time or on a permanent basis, and they shall not in any event be liable for any loss or damage resulting there from.
12. Wedgefield Plantation Association reserves the right at any time to amend, add to, or revise these Contractor Work Rules.

The undersigned has read the above Contractor Work Rules and agrees to abide by all of such rules while at Wedgefield, and further agrees to comply with all construction documents relating to the work to be performed as approved by the Architectural Review Committee.

Any changes or additions to the construction documents including docks, floating docks, decks, fences, storage buildings, etc. must be approved by the Architectural Review Committee.

Date: _____	_____
	Construction Site Address
_____	_____
Contractor Company Name (Print)	Property Owner (Print)
_____	_____
Contractor Representative	Property Owner
Contractor Address: _____	

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(_____) _____ (_____) _____
Contractor Phone Number Property Owner Phone Number

Insurance Certificate attached: Yes _____ No _____ If No, give certificate number and agent's name below:

Agent _____ Certificate Number _____

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The ARC will review the Application within 30 business days of stamped submittal date and approve or disapprove. If approved ARC will return one set of plans to the Owner or Builder along with any comments or conditions and cause a Wedgefield Plantation Building Permit to be issued in the Owner's name signed by the ARC Chairman.

Building Permit Application Steps

1. Pre-Design Site Visit:
 - a. Applicant to bring a Front Elevation Sketch or Brochure of proposed new home and a preliminary site plan (may use tax map) with footprint and proposed location of home.
 - b. Walk the site to locate trees to be retained with root damage setbacks, any natural drainage features to be retained, preliminary landscaping ideas, any existing natural plant material available to be part of landscape plan, measure elevation across front lot line to drainage discharge point and locate highest elevation point of lot (iPhone app ok).
 - c. Discuss curb appeal elements of home sketch, sq. footage and amenities to improve approvability of application
 - d. ARC to provide Confirmation Email of mutual expectations.
 - e. If Confirmation Email is accepted by both parties, a \$500 credit will be subtracted from the ARC Permit Application Review Fee.
2. Pre-Design Office Visit. Applicant to bring:
 - a. A Site Plan with footprint showing separate plan sheets with tree survey locating and sizing trees over 4" diameter, landscape plan, natural drainage features and installed drainage design and tree removal plan.
 - b. Exterior finish materials identifying descriptions and colors and/or samples.
 - c. A table of floor square footages identified living heated spaces and other.
 - d. Discuss curb appeal elements and amenities to improve approvability of the application.
 - e. ARC to provide Confirmation Email of mutual expectations.
 - f. If Confirmation Email is accepted by both parties, a \$500 credit will be subtracted from the ARC Permit Application Review Fee.
3. Submit application with building plans and proposed construction schedule for decision to approve or disapprove.
4. Follow up assistance services if needed by ARC to achieve approvable design of any elements disapproved.
5. Wedgefield Plantation Building Permit issued.
6. Lot stakeout to be inspected by ARC prior to any clearing.
7. Periodic inspections by ARC to observe construction vs Plans and Worker Work Rules compliance.
8. Final inspection by Roads Chairman, Drainage Chairman and ARC Chairman.

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9. ARC Chairman approves any credits and rebates for payment back to the applicant.

Building Permit Requirements and Scheduling

(Y)=pass (N)=fail (N/A)=not applicable

- 1) **Formal application** including a brief description of the project () and the proposed Building Schedule ()
- 2) **Site plan:** topographical survey as required () tree survey for identification of significant or landmark trees () landscape plan () drainage plan () lot clearing & tree removal plan ()
- 3) **Blueprints or building plans** to include the following as needed:
 - a. Floor and foundation plans ()
 - b. Building sections ()
 - c. Exterior elevations- all sides ()
- 4) **Roofs:** Structure () materials () manufacturer () sample and color ()
- 5) **Exterior walls:** structure () materials () manufacturer () sample & color ()
- 6) **Fascia and trim:** construction materials () sample & color ()
- 7) **Window specifications:** material () manufacturer () type finish () color ()
- 8) **Doors/Garage doors:** material () specifications () type finish () color ()
- 9) **Patio/Deck:** material () finish () color chip ()
- 10) **Fences/Walls:** structure () material () color chip ()
- 11) **Screen enclosures:** structure () material () color chip ()
- 12) **Mechanical equipment:** equipment description () location () screening details ()
- 13) **Exterior lighting:** location () specifications ()
- 14) **Driveways & Sidewalks:** must be shown on the site plan () detailing location of each in relation to all property lines () the materials () finish () and color of each ()
- 15) **Swimming pools & other recreational facilities:** complete details and location on site plan ()
- 16) **Final lot stakeout:** To be reviewed by ARC prior to clearing Date done () by whom ()

- **In addition to the above mandatory design requirements, the following design amenities will affect the approvability of New Home Building permits:**
 - a. Preserve the natural beauty of Wedgefield and its settings.
 - b. Continue Wedgefield as a pleasant and desirable environment.
 - c. Establish and maintain a harmonious design for the community.

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- d. Promote and protect the value of properties within the Plantation.
- Each home should be treated as a carefully planned addition to our greater community. It is important to note that ARC considers those designs that are in keeping with the history and cultural heritage of the area as well as in keeping with the present-day appearance of Wedgefield and convey a feeling of permanence and endurance will be weighed as more approvable.
 - It is important to stress the need for applicants to understand and comply with Section III of the ARC policy manual in its entirety for applicants submit a complete and approvable application
 - Our reviewers offer site meetings with owners and their design teams. Please call our office at (843) 546-2718 to obtain meeting times and dates available.

ARC USE ONLY

Comments:

Approvals: Three (3) Signatures required for approval

Approved: Rejected:

_____ Signature _____ Date

_____ Signature _____ Date

_____ Signature _____ Date

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Wedgefield Plantation Association Wedgefield Plantation Building Permit

THIS IS TO ADVISE THE OWNER _____ OF LOT # _____ THAT THE WEDGEFIELD PLANTATION ARCHITECTURAL REVIEW COMMITTEE HAS REVIEWED THE PLANS FOR CONSTRUCTION AS SUBMITTED AND FINDS THAT THE STRUCTURE FALLS WITHIN THE CONCEPTS AND DESIGN REGULATIONS OF THE CONDITIONS, COVENANTS AND RESTRICTIONS OF THE WEDGEFIELD PLANTATION ASSOCIATION OF PROPERTY OWNERS' GUIDELINES.

THIS BUILDING PERMIT IS ISSUED TO YOU FOR THE PURPOSE OF NOTIFICATION THAT YOUR HOME HAS BEEN APPROVED BY THE ARCHITECTURAL DESIGN COMMITTEE, AND THAT YOU ARE NOW PERMITTED TO SEEK THE NECESSARY GEORGETOWN COUNTY BUILDING PERMITS FROM THE GEORGETOWN COUNTY BUILDING AND ZONING OFFICE.

THIS NOTICE MUST BE DISPLAYED ALONG WITH THE COUNTY PERMITS AT THE BUILDING SITE FOR THE DURATION OF CONSTRUCTION AND UNTIL A FINAL INSPECTION HAS BEEN COMPLETED.

THE CONTRACTOR AND OWNER MUST ACKNOWLEDGE AND ACCEPT THE CONTRACTOR WORK RULES AS THEY APPLY TO WEDGEFIELD PLANTATION. THE OWNER WILL BE HELD RESPONSIBLE FOR HIS/HER CONTRACTOR'S ADHERENCE TO THE WORK RULES.

OWNER

DATE

CONTRACTOR

DATE

WE HEREBY GIVE NOTIFICATION TO ALL THOSE CONCERNED WITH THE ABOVE PROPERTY AND THE PROPOSED CONSTRUCTION TO BE PLACED THEREON, THAT THE ARCHITECTURAL REVIEW COMMITTEE OF WEDGEFIELD PLANTATION DID MEET ON THE _____ DAY OF _____ IN THE YEAR _____ AND DID AGREE TO APPROVE THE CONSTRUCTION OF THE BELOW NOTED DESCRIPTION:

TO BE PLACED ON LOT NUMBER _____ ON STREET _____

WITHIN WEDGEFIELD PLANTATION, AN APPROVED PLANNED UNIT DEVELOPMENT SUBDIVISION IN GEORGETOWN COUNTY.

CHAIRMAN- ARCHITECTURAL REVIEW COMMITTEE

SIGNATURE

DATE

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Appendix III-6 New 5/17/2022

Wedgfield Plantation Association Final Acceptance

This document must be signed by the appropriate Committees to complete the project governed by Wedgfield Plantation Association Architectural Review Committee Manual, Covenants/Restrictions, and By-Laws.

The Home Owner should retain a copy and the WPA office will place a copy on file. Once completed, the WPA will process the appropriate refund of the homeowner's deposit.

Lot Number: _____ Street Address: _____

Owner Information:

Name

Current Address

_____, _____, _____
City State Zip Code

Home Phone

Work Phone

Accept Reject

Meets all ARC requirements as specified in ARC manual

Accept Reject

Architectural Review Committee representative Date

Meets all Drainage requirements as specified in ARC manual

Accept Reject

Drainage Committee representative Date

Meets all Road Damage requirements as specified in ARC manual

Road Committee representative Date

Reason for Rejection:

